

NEXTGEN IT • NIS2 COMPLIANCE

NIS2 GAP ANALYSIS KIT

PDF guide + Excel workbook for a practical 90-day compliance sprint

PDF GUIDE

Workshop ready

EXCEL

6 structured sheets

90 DAYS

Roadmap included

WHAT IS INSIDE

- Scope check for NIS2 applicability.
- Control-by-control maturity scoring.
- Risk register, supplier audit, and evidence plan.
- 90-day roadmap with owners, deliverables, and status tracking.

Use the Excel workbook as the source of truth.

Keep this PDF as the facilitation guide for the first workshop.

Fill owners, due dates, evidence links, and weekly status in the workbook.

1. Scope and scoring model

- Confirm whether the organisation meets the size threshold: 50+ employees or EUR 10M+ turnover.
- Map business activities to NIS2 Annex I / II sectors, including B2B IT, cloud, logistics, health, finance, manufacturing, and public administration.
- Classify entity type: essential or important. This determines audit pressure and fine exposure.
- Use maturity 0-5: 0 missing, 1 ad hoc, 2 repeatable, 3 documented, 4 measured, 5 optimized.

Minimum evidence pack

- Scope memo
- Asset inventory
- Risk method
- Incident notification runbook
- Supplier evidence register
- Management approval record

2. Priority controls for the first 90 days

Governance

Management accountability, training, and approval.

Incident

24h notification chain, 72h update, final report template.

Continuity

Backup, restore test, crisis process, disaster recovery.

Supply chain

Critical supplier list, contracts, evidence requests.

Identity

MFA for privileged access, access review, leaver process.

Monitoring

Central logs, alerting, vulnerability remediation SLA.

3. 90-day operating rhythm

Weeks 1-2	Scope, registration path, assets, supplier list.
Weeks 3-5	Risk workshop, policies, incident runbooks, reporting templates.
Weeks 6-8	Technical controls: MFA, backups, logging, vulnerability scans.
Weeks 9-10	Supplier clauses, evidence collection, awareness training.
Weeks 11-12	Internal audit, corrective actions, management sign-off.

Workshop rule

Every gap must have one owner, one due date, and one evidence artifact.

4. How to run the Excel workbook

- Start on the Overview sheet to track maturity, high-priority gaps, supplier risks, and roadmap progress.
- Use Scope Check before investing effort. If the organisation is not in scope, keep the evidence anyway.
- In Gap Analysis, fill current state, maturity, owner, due date, and action evidence.
- In Risk Register, focus on likelihood x impact and choose treatment actions that can be proven.
- In Supplier Audit, request ISO 27001, SOC 2, MFA evidence, DPA, and security clauses for critical suppliers.